



APPLICATION FOR EMPLOYMENT

Name: _____ Social Security: _____

D.O.B. _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: () _____ Cell Phone: () _____

How were you referred to us?

Walk-in Internet friend (please name) _____ other

Do you or have you ever worked in the Child Care industry? Yes No

Do you know of any reason that would obstruct you from obtaining employment in child care?

Yes No

Have you ever been arrested or charged with a crime involving a child? Yes No

Have you ever been convicted of a criminal offense? Yes No

If yes what was the nature of the crime?

An affirmative answer will not automatically disqualify you from being considerate as a candidate for employment.

Have you ever worked in a facility or with a company that to your knowledge has had its license revoked, or its license suspended in any state, or has been subject of a disciplinary action or incurred a fine during your employment in that facility. Yes No don't know

Have you ever applied for employment with this company? Yes No

If yes when? _____

General Information:

Are you legally authorized to work in the United States? Yes No

Are you under the age of 18? Yes No

Do you have any reasons why you cannot perform the essential function of the job which you are applying for?

Yes No

If yes please explain: _____

Is there any reason why you are unable to attend a staff meeting once a month on a Saturday?

Yes No

If yes please explain: _____

Greater Horizons Academy does not discriminate hire or termination with regard to race, sex, religion, national origin or varying exceptionalities.

POSITION/AVAILABILITY:

Position applying for: _____

What salary wage are you looking for? \$ _____

Hours available: from _____ to _____

What date are you available to start work? _____

Days/hours available: _____

Education:

High School/ GED	College	CDA	Childcare 40 HRS	CPR	Other
Graduated? Yes or no Date/ year:	# of credits _____ Degree type: _____	Date completed:	Date Completed:	Date completed:	Explain: _____ _____ _____

Work History:

Present or Previous Employer:

Employer Name: _____

Address: _____

Supervisor: _____

Phone: _____

Position Title: _____

From: _____ to _____

Responsibilities: _____

Salary: _____

Reason for leaving: _____

Previous Employer:

Employer Name: _____

Address: _____

Supervisor: _____

Phone: _____

Position Title: _____

From: _____ to _____

Responsibilities: _____

Salary: _____

Reason for leaving: _____

Previous Employer:

Employer Name: _____

Address: _____

Supervisor: _____

Phone: _____

Position Title: _____

From: _____ to _____

Responsibilities: _____

Salary: _____

Reason for leaving: _____

Previous Employer:

Employer Name: _____

Address: _____

Supervisor: _____

Phone: _____

Position Title: _____

From: _____ to _____

Responsibilities: _____

Salary: _____

Reason for leaving: _____

Reference check:

Person Name: _____

Relationship: _____

Phone number :() _____

Person Name: _____

Relationship: _____

Phone number :() _____

Person Name: _____

Relationship: _____

Phone number :() _____

I certify that all information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature: _____ Date: _____

For office use only*****

Reviewed by: _____ Date: _____

Hire Date: _____ Salary: _____